

## Psychologically Safe Leadership - Social Intelligence: Action planning worksheet (Sample)

What I will <u>continue</u> doing:		What I will <u>start</u> doing:	
Action: (To support effective social intelligence)	Impact: (How this might affect our workers/work environment)	Action: (To improve social intelligence)	Impact: (How this might affect our workers/work environment)
Informally check in on a regular basis with each of my direct reports on how things are going with their broader team.	Allows an opportunity for workers to identify existing challenges that may be impacting their ability to do their work.	Will block off a half-day a month to take time to read about and improve my emotional intelligence skills.	Equips me with skills to better manage difficult interpersonal issues that arise with or between staff.

I will measure progress by:	I will know I'm successful if:
Observing enhancements in overall individual and team productivity.	Workers feel comfortable approaching me to discuss difficult challenges they are encountering, and I feel better able to manage interpersonal issues and related conversations that arise.