WorkSafe™

SASKATCHEWAN

Work to live. **Psychologically Safe Leadership - Problem Solving and Conflict Management:**

Action planning worksheet (Sample)

What I will <u>continue</u> doing:		What I will <u>start</u> doing:	
Action: (To support effective problem solving and conflict management)	**Impact:** (How this might affect our workers/work environment)	**Action:** (To improve problem solving and conflict management)	**Impact:** (How this might affect our workers/work environment)
Keep a standing agenda item for all project team meetings called "troubleshooting challenges".	Sets the stage that identifying and raising challenges is welcome and something we can tackle as a team.	Meet with each of my direct reports and ask them to specifically generate at least one actionable step we can take to further enhance resolving work challenges if/when they arise.	Helps our team be more effective in proactively addressing challenges as they arise.

I will measure progress by:	I will know I'm successful if:
Meeting with each of my direct reports and leaving with at least one actionable step from each individual.	Team members feel safe to identify and discuss challenges, as well as potential solutions, in a proactive way.