

# WorkSafe™

S A S K A T C H E W A N

*Work to live.*

## Safe Employer Award

In Saskatchewan, the most progressive organizations recognize the importance of protecting their most valuable resource—their workforce. These organizations actively strive to create healthier and safer workplaces by implementing systematic safety management programs.

The leaders of these organizations view safety management as an integral part of their continuing success and sustainability. They commit to continual improvement and evaluation of their safety management systems in response to both internal and external circumstances.

To celebrate these best practice employers, WorkSafe Saskatchewan and the Saskatchewan Safety Council developed the Safe Employer Award.

We strongly encourage Occupational Health Committees and their employers to apply for this award.



*Work to live.*





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Safe Employer Award Application Form

Name of organization: \_\_\_\_\_

Industry: \_\_\_\_\_ WCB firm number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal code: \_\_\_\_\_

Contact person: \_\_\_\_\_

Title: \_\_\_\_\_

Phone number: \_\_\_\_\_ Fax: \_\_\_\_\_

Email address: \_\_\_\_\_

Nominator (if applicable): \_\_\_\_\_ Phone number: \_\_\_\_\_

Name as it would be inscribed on the award:

\_\_\_\_\_  
\_\_\_\_\_

How did you find out about the Safe Employer Award?

- Compensation Institute
- Chamber of Commerce Ad
- Newspaper Ad
- Through the WCB
- WorkSafe Saskatchewan website
- Mailed promotional card
- Word of mouth
- Other: \_\_\_\_\_



## **Why apply?**

**Marketing.** As the winner, your company will be featured in WorkSafe Saskatchewan and/or WCB promotional ads. You can also include the award in your own promotional and recruiting campaigns.

**Staff Morale.** Show appreciation to your workers for their input and commitment to health and safety in your workplace.

**Set Benchmarks.** Improve your bottom line through effective injury prevention. Safety pays ... by preventing unnecessary losses associated with injuries and incidents. Evaluate where you have been, where you are today, and the role health and safety will play in the future of your company.

## **Who can apply?**

All Saskatchewan businesses, unions, municipalities, schools, service organizations, and non-profit organizations with a valid Saskatchewan WCB firm number are eligible to apply.

Applicants must be free of compliance disputes concerning all safety related codes, acts and regulations.

## **Submit your application**

Complete this form, answering each of the applicable questions according to the guidelines given below.

**All applications must be received at the Saskatchewan Workers' Compensation Board by October 31.**

Questions? Please call 306.933.7076 or email [prevention@wcbask.com](mailto:prevention@wcbask.com).

## **Award Selection**

A review committee composed of representatives from each of the partner organizations will evaluate the applications.

## **Eligibility**

In the last five years, has your organization been prosecuted or convicted under occupational health and safety and/or Criminal Code legislation?

Yes       No

In the last five years, has your organization incurred a workplace fatality?

Yes       No

Does your organization have a health and safety policy signed and dated by senior leadership? This policy should include:

- Roles and responsibilities for the employer, employees, supervisors, contractors, and visitors.
- Health and safety goals and objectives.

Yes       No

Does your organization have hazard identification processes for identifying and mitigating actual and potential risks? These processes should outline hazard identification, assessment, control, communication and assigned responsibilities.

Yes       No

Does your organization have inspection processes? These processes should outline training, inspection schedules (formal and informal), required documentation, management of corrective actions and assigned responsibilities.

Yes       No

Does your organization have investigation processes for accidents, dangerous occurrences and work refusals as defined under Saskatchewan Occupational Health and Safety legislation? These processes should outline when and why investigations are performed, worker involvement, management of corrective actions and assigned responsibilities.

Yes       No

Does your organization have processes for effectively communicating safety messages and ensuring employees are trained to work safely? These processes should outline new worker orientation, management of training records, safety meetings and accessibility to safety information (e.g., OHS legislation, safe work practices and procedures, safety data sheets, etc.).

Yes       No

Does your organization have emergency response processes? These processes should outline site specific training, equipment and assigned responsibilities in the event of an emergency (e.g., fire, first aid, chemical spill, or severe weather).

Yes       No

Does your organization regularly measure and report on how it manages health and safety in accordance with a recognized standard (e.g., a safety association audit)?

Yes       No

## **Application**

In 500 words or less (approximately one page), explain how your organization goes above and beyond minimum safety compliance in your industry in order to fully engage as leaders in occupational health and safety. For example, you may describe the diligence of your organization's orientation and training processes.

Supporting documentation, such as safe work practices and procedures, may be attached. However, the combined total pages of the attachments must not exceed five pages. Applications over this limit will not be reviewed by the Safe Employer Award committee.